

ANKIT VERMA

Street No.1, Harikrishna vihar colony, Meharban, Ludhiana

7814702353 | ankitverma60920@gmail.com

 github.com/vermaui

PROFESSIONAL SUMMARY

Motivated and detail-oriented BCA graduate seeking an entry-level opportunity in IT Hardware, Desktop Support, Technical Support, or IT Support. Possess a strong foundation in computer hardware assembly and maintenance, Windows installation and troubleshooting, BIOS configuration, device drivers, software installation, printer troubleshooting, basic networking, and system maintenance. Also have knowledge of HTML5, CSS3, JavaScript, Bootstrap, Responsive Web Design, Figma, Git and GitHub. Eager to apply my technical skills, learn from experienced professionals, and grow as an IT Support professional.

TECHNICAL SKILLS

- **Computer Hardware:**
Computer assembly & maintenance, desktop troubleshooting, basic hardware diagnosis, peripheral setup
- **Operating Systems:**
Windows installation, configuration, troubleshooting, maintenance, device driver installation
- **Networking:**
PAN, LAN, WAN, IP address fundamentals, network connectivity troubleshooting
- **Printers & Peripherals:**
Printer installation, troubleshooting, peripheral connectivity and configuration
- **Software & Productivity:**
Software installation, application configuration, Microsoft Word, Excel, PowerPoint
- **Web Designing:**
HTML5, CSS3, JavaScript, Bootstrap, Responsive Web Design
- **Web Design Tools:**
Git, GitHub, VS Code, Chrome DevTools

PROJECTS

- **PC Hardware & Windows Installation Practice**
 - Installed and configured Windows operating systems on desktop and laptop systems.
 - Practiced BIOS configuration and basic boot-setting management.
 - Installed and updated required device drivers.
 - Performed basic hardware troubleshooting and identified common system issues.
 - Configured printers and practiced resolving basic printer-related problems.
 - Established basic network connections and practiced connectivity troubleshooting.
 - Installed software and configured basic applications.
 - Followed a systematic approach to identifying technical problems and finding suitable solutions.
- **Personal Portfolio Website**
 - Designed and developed a fully responsive portfolio website using HTML5, CSS3, JavaScript, and Bootstrap.
 - Showcased professional profile, technical skills, education, certifications, and web projects in a clean layout.
 - Implemented responsive design techniques to ensure seamless performance across desktop and tablets
 - Created intuitive navigation and an attractive user interface to improve user experience.
 - Integrated Git and GitHub for version control and project management.
 - Used Figma to create UI wireframes and plan the website layout before development.
 - Optimized website structure with semantic HTML and organized CSS for better maintainability.
 - Demonstrates expertise in front-end development, responsive web design and website optimization.
- **Vermas Kitchen Restaurant Website**
 - Developed a modern and responsive restaurant website using HTML5, CSS3, and Bootstrap.
 - Designed an homepage featuring a hero, navigation menu, food gallery, about section, menu, and contact.
 - Implemented responsive layouts to provide a seamless experience across multiple screen sizes.
 - Created visually attractive sections using modern typography, spacing, and color combinations.
 - Focused on intuitive navigation and improved user experience with a clean interface.
 - Organized code using semantic HTML and maintainable CSS practices.
 - Optimized website performance with responsive images and structured layouts.
- **Business Landing Page**
 - Designed and developed a responsive landing page to promote homemade food and traditional recipes.

- Built an attractive and user-friendly interface using HTML5, CSS3 and responsive design principles.
- Created visually appealing hero,service sections, and call-to-action buttons to increase user engagement.
- Designed layouts that adapt smoothly across desktop, tablet, and mobile devices.
- Applied clean typography, consistent color schemes, and modern UI design practices.
- Structured content using semantic HTML and reusable CSS components.

EDUCATION

- | | |
|--|------|
| • Punjab Technical University
Bachelor of Computer Applications (BCA)
CGPA: 6.9 | 2026 |
| • Greenland Convent School, New Subhash Nagar, Ludhiana
12th
64.5% | 2023 |
| • Greenland Convent School, New Subhash Nagar, Ludhiana
10th | 2021 |

SOFT SKILLS

- Quick Learner
- Problem Solving
- Teamwork and Collaboration
- Good Communication
- Adaptability
- Positive Attitude
- Hardworking and Responsible
- Willingness to Learn

ACHIEVEMENTS & AWARD

- Learning Management System (MOODLE)
- District Basketball Championship – (Two Times Winner)
- Zonal Level Basketball – (Five Times Winner)
- Zonal Level Hockey – {Two Times Winner}
- Excellence in Discipline Award
- All-Rounder Skit Competition Winner

LANGUAGES

- English | Hindi | Punjabi

DECLARATION

- I hereby declare that the above information is true to the best of my knowledge.